



Dear Councillors

You are duly summoned to the Meeting of Bury Parish Council on 15th December 2025 commencing at 6:00pm at Bury Village Hall.

Members of the public are welcome to join this meeting and speak for a maximum of five minutes about an item on the agenda during the Public Session at the discretion of the Chair.

M Simpson
Clerk to the Council
9th December 2025

AGENDA

- 1. Attendance and Apologies for Absence**
To accept apologies and reasons for absence
- 2. Declarations of Interest, Notification of Changes to Members' Interests and consider any requests for a dispensation**
To receive any declarations of interests from Members in respect to items on the agenda
- 3. Public Session (Members of the Public may speak for up to five minutes at the discretion of the Chair)**
To note any comments
- 4. Approval of the Minutes from the Council meeting held on 24th November 2025**
To review and approve
- 5. County Councillor reports**
To receive any reports
- 6. District Councillor reports**
To receive any reports
- 7. Chair's announcements**
To note any announcements
- 8. Planning**
To consider any applications since the publication of the agenda
- 9. Finance and Administration**
 - (a) To review the schedule of payments and bank reconciliation since the last meeting (24th November 2025)
 - (b) To consider the variance report for actual vs budget expenditure
 - (c) To consider a budget and precept for 2026-27

- (d) To consider the purchase of a speed gun for the Bury Community Speedwatch
- (e) To discuss an application for funding relating to a Speed Indicator Device

10. Grounds Maintenance and Highways

- (a) To receive an update from the A29 RIC
- (b) To receive an update on maintenance of Bury Green playground
- (c) To discuss any other maintenance issues
- (d) To discuss installing an information sign at the wharf about the history of Bury

11. Bury and West Burton Volunteers

To receive an update and consider any requests

12. Village Hall

- (a) To receive an update on the Village Hall redesign
- (b) To receive an update a proposal to acquire land to expand the car park, including taking legal advice and consider a planning application
- (c) To discuss any hirer booking requests.
- (d) To receive an update from the Village Hall Working Group.

13. Community Land Trust

- (a) To receive an update from the Community Led Housing Group
- (b) To amend the terms of reference to include 'the group will make contact with local residents and landowners to explore the benefits of working with a local Community Land Trust once incorporated.'

14. Next meeting dates

Council Meeting: 19th January 2026

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Current Bank Account	30/11/2025		0.00
Business Reserve Account	30/11/2025		32,605.47
			<u>32,605.47</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			32,605.47
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			32,605.47
		Balance per Cash Book is :-	32,605.47
		Difference is :-	0.00



NatWest

Transactions

Account type: **Business Reserve Account**

Account number: **67806775**

Sort code: **600118**

Account name: **SLA BURY PARISH BR**

Your transactions

Date: **09 Dec 2025**

Showing: **09 Nov 2025 to 08 Dec 2025, All Transactions**

Date	Type	Description	Paid in	Paid out	Balance
08 Dec 2025		FROM 96063092	£875.00		£33,684.47
05 Dec 2025		FROM 96063092	£271.00		£32,809.47
04 Dec 2025		FROM 96063092	£230.00		£32,538.47
03 Dec 2025		FROM 96063092	£115.00		£32,308.47
01 Dec 2025		TO 96063092		£412.00	£32,193.47
28 Nov 2025		TO 96063092		£1,694.95	£32,605.47
28 Nov 2025	INT	28NOV GRS 67806775	£25.85		£34,300.42
27 Nov 2025		FROM 96063092	£882.34		£34,274.57
26 Nov 2025		FROM 96063092	£119.00		£33,392.23
25 Nov 2025		TO 96063092		£2,356.20	£33,273.23
24 Nov 2025		FROM 96063092	£35.00		£35,629.43
18 Nov 2025		FROM 96063092	£96.00		£35,594.43
17 Nov 2025		TO 96063092		£250.00	£35,498.43
14 Nov 2025		TO 96063092		£50.30	£35,748.43

© National Westminster Bank plc, downloaded from the NatWest online transactions service on 9 December 2025. Search 'transactions' on natwest.com for more information.

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List of Payments made between 26/11/2025 and 15/12/2025

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
27/11/2025	BT	DD	39.01		Internet
28/11/2025	Mike Simpson	BACS	1,334.30		Salary
28/11/2025	Local Government Pension	BACS	388.65		November
30/11/2025	Viking	BACS	-52.90		Ink
15/12/2025	RBC Surveyors	BACS	660.00		Invoice 3147 VH Refurb
15/12/2025	Viking	BACS	52.90		Ink Viking 4410129622
Total Payments			<u>2,421.96</u>		

Bury Parish Council
Annual Budget - By Centre

		<u>Last Year</u>		<u>Current Year</u>						<u>Next Year</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
100	<u>Administration</u>											
1075	Community Refurbishment	0	306	0	0	0	0	0	0	0	0	0
1076	Precept	33,130	33,130	0	0	33,678	0	33,678	33,678	38,190	0	0
1078	Link Advertising	0	6,135	0	0	0	0	0	0	0	0	0
1079	Link Donations	0	849	0	0	0	0	0	0	0	0	0
1080	Grants - SCC	0	8,423	0	0	0	0	0	2,500	0	0	0
1081	SCC Grant for Bury Green	2,074	2,074	0	0	0	0	0	0	0	0	0
1085	SCC Rialtas	0	0	0	0	0	0	0	147	150	0	0
1090	Bank Interest	350	333	0	0	360	0	360	204	250	0	0
1095	CDC Grants	0	7,500	0	0	0	0	0	5,339	0	0	0
1096	Grants-other	0	2,230	0	0	0	0	0	0	0	0	0
1097	SDNPA Grants	0	0	0	0	0	0	0	2,404	0	0	0
1100	FITS	2,000	2,116	0	0	2,000	0	2,000	2,040	2,000	0	0
1120	Miscellaneous Income	0	50	0	0	0	0	0	20	0	0	0
Total Income		37,554	63,145	0	0	36,038	0	36,038	46,332	40,590	0	0
463	Litter Picking	0	322	0	0	0	0	0	0	0	0	0
3500	Link Printing	0	1,541	0	0	0	0	0	0	0	0	0
3750	Community Land Trust	0	0	0	0	0	0	0	0	0	0	0
4000	Salary Clerk	16,500	18,480	0	0	24,258	0	24,258	16,042	25,000	0	0
4010	Home Working	180	195	0	0	180	0	180	105	180	0	0
4049	Playground inspection	85	86	0	-110	110	0	0	0	0	0	0
4050	GM01 Wharf & River grass cut	900	1,162	0	0	0	0	0	0	0	0	0
4051	GM02 Bury Green grass cut	900	932	0	0	0	0	0	0	0	0	0

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Bury Parish Council
Annual Budget - By Centre

		<u>Last Year</u>		<u>Current Year</u>						<u>Next Year</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4052	GM03 Wharf/river seasonal	150	143	0	0	0	0	0	0	0	0	0
4053	GM04 Bury Green seasonal	300	1,076	0	0	0	0	0	0	0	0	0
4054	GM05 One off tasks	1,100	11,561	0	0	0	0	0	0	0	0	0
4055	GM06 B Green/VH one off tasks	250	2,794	0	0	0	0	0	0	0	0	0
4056	GM07 Pill Pond	500	240	0	0	0	0	0	0	0	0	0
4057	GM08 Coffin Trail	400	510	0	0	0	0	0	0	0	0	0
4058	GM09 Recreation Ground	4,000	2,806	0	0	0	0	0	0	0	0	0
4059	GM10 West Burton	0	90	0	0	0	0	0	0	0	0	0
4060	Playground	2,000	0	0	0	0	0	0	0	0	0	0
4061	A29 Improvements	2,000	0	0	0	0	0	0	0	0	0	0
4070	Grants	750	500	0	0	1,000	0	1,000	845	1,000	0	0
4071	The Link Expenditure	0	4,562	0	0	0	0	0	0	0	0	0
4075	Elections	500	0	0	0	0	0	0	0	0	0	0
4080	Bury Green Loan Repayment	2,074	2,074	0	0	0	0	0	0	0	0	0
4100	Computer & Office Equipment	650	1,114	0	0	1,000	0	1,000	933	1,100	0	0
4110	Insurance	3,000	2,054	0	0	2,150	0	2,150	1,858	2,100	0	0
4120	Audit Fees	465	478	0	0	490	0	490	508	530	0	0
4130	Training	150	467	0	0	300	0	300	80	200	0	0
4140	Miscellaneous Expenditure	0	50	0	0	0	0	0	250	0	0	0
4160	Subscriptions	450	445	0	0	580	0	580	245	500	0	0
4450	Payroll	130	120	0	0	120	0	120	120	120	0	0
4455	Events	250	278	0	0	0	0	0	0	0	0	0
Overhead Expenditure		37,684	54,079	0	-110	30,188	0	30,078	20,987	30,730	0	0
100 Net Income over Expenditure		-130	9,066	0	110	5,850	0	5,960	25,346	9,860	0	0

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		<u>Last Year</u>		<u>Current Year</u>						<u>Next Year</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
6000	plus Transfer from EMR	0	6,174	0	0	0	0	0	1,996	0	0	0
6001	less Transfer to EMR	0	7,274	0	0	0	0	0	7,793	0	0	0
Movement to/(from) Gen Reserve		(130)	7,966			5,850		5,960	19,548	9,860		
200	<u>Village Hall</u>											
1200	Hall Hires	9,000	9,794	0	0	9,200	0	9,200	6,885	10,000	0	0
1210	Licences	150	150	0	0	0	0	0	0	150	0	0
Total Income		9,150	9,944	0	0	9,200	0	9,200	6,885	10,150	0	0
4320	Licences & Checks	800	1,671	0	0	1,200	0	1,200	749	1,100	0	0
4325	Hall Bookings Software	0	0	0	0	0	0	0	120	120	0	0
4330	Cleaning	3,700	4,373	0	0	4,450	0	4,450	2,800	4,450	0	0
4340	Waste	600	725	0	0	700	0	700	508	750	0	0
4360	Repairs & Improvements	1,000	408	0	0	250	0	250	326	0	0	0
4365	Re-design	0	10,972	0	0	0	0	0	550	0	0	0
4370	Oil Heating	1,500	1,218	0	0	1,400	0	1,400	545	1,200	0	0
4380	Electricity	500	928	0	0	630	0	630	225	550	0	0
4390	Water & Sewage	400	221	0	0	300	0	300	232	400	0	0
4400	Telephone & Internet	320	420	0	0	360	0	360	181	300	0	0
4410	Window Cleaning	200	125	0	0	150	0	150	0	150	0	0
Overhead Expenditure		9,020	21,062	0	0	9,440	0	9,440	6,236	9,020	0	0
Movement to/(from) Gen Reserve		130	(11,118)			(240)		(240)	649	1,130		
250	<u>Grounds Maintenance</u>											

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Bury Parish Council
Annual Budget - By Centre

		<u>Last Year</u>		<u>Current Year</u>						<u>Next Year</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4048	Trees	0	0	0	0	0	0	0	0	2,000	0	0
4049	Playground inspection	0	0	0	110	0	0	110	88	100	0	0
4050	GM01 Wharf & River grass cut	0	0	0	0	1,050	0	1,050	1,300	1,400	0	0
4051	GM02 Bury Green grass cut	0	0	0	0	1,050	0	1,050	1,427	1,400	0	0
4052	GM03 Wharf/river seasonal	0	0	0	0	160	0	160	474	400	0	0
4053	GM04 Bury Green seasonal	0	0	0	0	150	0	150	190	400	0	0
4054	GM05 One off tasks	0	0	0	0	750	0	750	3,047	3,700	0	0
4055	GM06 B Green/VH one off tasks	0	0	0	0	0	0	0	1,604	0	0	0
4056	GM07 Pill Pond	0	0	0	0	0	0	0	0	290	0	0
4057	GM08 Coffin Trail	0	0	0	0	1,500	0	1,500	2,324	500	0	0
4058	GM09 Recreation Ground	0	0	0	0	800	0	800	1,229	1,300	0	0
4060	Playground	0	0	0	0	0	0	0	198	0	0	0
4063	Speed Monitor	0	0	0	0	0	0	0	0	1,000	0	0
	Overhead Expenditure	0	0	0	110	5,460	0	5,570	11,880	12,490	0	0
6000	plus Transfer from EMR	0	0	0	0	0	0	0	2,254	0	0	0
	Movement to/(from) Gen Reserve	0	0			(5,460)		(5,570)	(9,626)	(12,490)		
300	<u>The Link</u>											
1078	Link Advertising	0	0	0	0	5,100	0	5,100	2,880	5,000	0	0
1079	Link Donations	0	0	0	0	1,200	0	1,200	50	250	0	0
	Total Income	0	0	0	0	6,300	0	6,300	2,930	5,250	0	0
4071	The Link Expenditure	0	0	0	0	4,800	0	4,800	2,160	3,500	0	0
	Overhead Expenditure	0	0	0	0	4,800	0	4,800	2,160	3,500	0	0

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Bury Parish Council
Annual Budget - By Centre

		<u>Last Year</u>		<u>Current Year</u>						<u>Next Year</u>		
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
300 Net Income over Expenditure		0	0	0	0	1,500	0	1,500	770	1,750	0	0
6000	plus Transfer from EMR	0	0	0	0	0	0	0	583	0	0	0
Movement to/(from) Gen Reserve		0	0			1,500		1,500	1,354	1,750		
350	<u>Community</u>											
463	Litter Picking	0	0	0	0	0	0	0	162	0	0	0
3750	Community Land Trust	0	0	0	0	0	0	0	421	0	0	0
4455	Events	0	0	0	0	300	0	300	24	250	0	0
Overhead Expenditure		0	0	0	0	300	0	300	607	250	0	0
6000	plus Transfer from EMR	0	0	0	0	0	0	0	331	0	0	0
Movement to/(from) Gen Reserve		0	0			(300)		(300)	(276)	(250)		
999	<u>VAT Data</u>											
115	VAT on Refunds	0	7,086	0	0	0	0	0	3,729	0	0	0
Total Income		0	7,086	0	0	0	0	0	3,729	0	0	0
515	VAT on Payments	0	7,153	0	0	0	0	0	2,556	0	0	0
Overhead Expenditure		0	7,153	0	0	0	0	0	2,556	0	0	0
Movement to/(from) Gen Reserve		0	(67)			0		0	1,174	0		
Total Budget Income		46,704	80,176	0	0	51,538	0	51,538	59,876	55,990	0	0
Expenditure		46,704	82,295	0	0	50,188	0	50,188	44,425	55,990	0	0
Net Income over Expenditure		0	-2,119	0	0	1,350	0	1,350	15,451	0	0	0

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Bury Parish Council
Annual Budget - By Centre

	<u>Last Year</u>		<u>Current Year</u>						<u>Next Year</u>		
	Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
plus Transfer from EMR	0	6,174	0	0	0	0	0	5,164	0	0	0
less Transfer to EMR	0	7,274	0	0	0	0	0	7,793	0	0	0
Movement to/(from) Gen Reserve	<u>0</u>	<u>(3,219)</u>			<u>1,350</u>		<u>1,350</u>	<u>12,822</u>	<u>0</u>		

Detailed Receipts & Payments by Budget Heading 30/11/2025

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100 Administration</u>							
1076 Precept	33,678	33,678	0			100.0%	
1079 Link Donations	0	0	0			0.0%	50
1080 Grants - SCC	2,500	0	(2,500)			0.0%	
1085 SCC Rialtas	147	0	(147)			0.0%	
1090 Bank Interest	204	360	156			56.6%	
1095 CDC Grants	5,339	0	(5,339)			0.0%	5,339
1097 SDNPA Grants	2,404	0	(2,404)			0.0%	2,404
1100 FITS	2,040	2,000	(40)			102.0%	
1120 Miscellaneous Income	20	0	(20)			0.0%	
Administration :- Receipts	46,332	36,038	(10,294)			128.6%	7,793
463 Litter Picking	0	0	(0)		(0)	0.0%	162
3750 Community Land Trust	0	0	(0)		(0)	0.0%	90
4000 Salary Clerk	16,042	24,258	8,216		8,216	66.1%	
4010 Home Working	105	180	75		75	58.3%	
4070 Grants	845	1,000	155		155	84.5%	
4071 The Link Expenditure	0	0	(0)		(0)	0.0%	1,493
4100 Computer & Office Equipment	933	1,000	67		67	93.3%	
4110 Insurance	1,858	2,150	292		292	86.4%	
4120 Audit Fees	508	490	(18)		(18)	103.6%	
4130 Training	80	300	220		220	26.7%	
4140 Miscellaneous Expenditure	250	0	(250)		(250)	0.0%	250
4160 Subscriptions	245	580	335		335	42.2%	
4450 Payroll	120	120	0		0	100.0%	
4455 Events	0	0	(0)		(0)	0.0%	
Administration :- Indirect Payments	20,987	30,078	9,091	0	9,091	69.8%	1,996
Net Receipts over Payments	25,346	5,960	(19,386)				
6000 plus Transfer from EMR	1,996						
6001 less Transfer to EMR	7,793						
Movement to/(from) Gen Reserve	19,548						
<u>200 Village Hall</u>							
1200 Hall Hires	6,885	9,200	2,315			74.8%	
Village Hall :- Receipts	6,885	9,200	2,315			74.8%	0
4320 Licences & Checks	749	1,200	451		451	62.4%	
4325 Hall Bookings Software	120	0	(120)		(120)	0.0%	
4330 Cleaning	2,800	4,450	1,650		1,650	62.9%	
4340 Waste	508	700	192		192	72.6%	

Detailed Receipts & Payments by Budget Heading 30/11/2025

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4360 Repairs & Improvements	326	250	(76)		(76)	130.3%	
4370 Oil Heating	545	1,400	855		855	38.9%	
4380 Electricity	225	630	405		405	35.7%	
4390 Water & Sewage	232	300	68		68	77.3%	
4400 Telephone & Internet	181	360	179		179	50.4%	
4410 Window Cleaning	0	150	150		150	0.0%	
Village Hall :- Indirect Payments	5,686	9,440	3,754	0	3,754	60.2%	0
Net Receipts over Payments	1,199	(240)	(1,439)				
<u>250</u> <u>Grounds Maintenance</u>							
4049 Playground inspection	88	110	22		22	80.0%	
4050 GM01 Wharf & River grass cut	1,300	1,050	(250)		(250)	123.8%	
4051 GM02 Bury Green grass cut	1,427	1,050	(377)		(377)	135.9%	
4052 GM03 Wharf/river seasonal	474	160	(314)		(314)	295.9%	
4053 GM04 Bury Green seasonal	190	150	(40)		(40)	126.7%	
4054 GM05 One off tasks	3,047	750	(2,297)		(2,297)	406.3%	
4055 GM06 B Green/VH one off tasks	1,604	0	(1,604)		(1,604)	0.0%	
4057 GM08 Coffin Trail	2,324	1,500	(824)		(824)	154.9%	2,254
4058 GM09 Recreation Ground	1,229	800	(429)		(429)	153.6%	
4060 Playground	198	0	(198)		(198)	0.0%	
Grounds Maintenance :- Indirect Payments	11,880	5,570	(6,310)	0	(6,310)	213.3%	2,254
Net Payments	(11,880)	(5,570)	6,310				
6000 plus Transfer from EMR	2,254						
Movement to/(from) Gen Reserve	(9,626)						
<u>300</u> <u>The Link</u>							
1078 Link Advertising	2,880	5,100	2,220			56.5%	
1079 Link Donations	50	1,200	1,150			4.2%	
The Link :- Receipts	2,930	6,300	3,370			46.5%	0
4071 The Link Expenditure	2,160	4,800	2,640		2,640	45.0%	583
The Link :- Indirect Payments	2,160	4,800	2,640	0	2,640	45.0%	583
Net Receipts over Payments	770	1,500	730				
6000 plus Transfer from EMR	583						
Movement to/(from) Gen Reserve	1,354						

Detailed Receipts & Payments by Budget Heading 30/11/2025

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>350 Community</u>							
463 Litter Picking	162	0	(162)		(162)	0.0%	
3750 Community Land Trust	421	0	(421)		(421)	0.0%	331
4455 Events	24	300	276		276	8.0%	
Community :- Indirect Payments	607	300	(307)	0	(307)	202.4%	331
Net Payments	(607)	(300)	307				
6000 plus Transfer from EMR	331						
Movement to/(from) Gen Reserve	(276)						
<u>999 VAT Data</u>							
115 VAT on Refunds	3,729	0	(3,729)			0.0%	
VAT Data :- Receipts	3,729	0	(3,729)				0
515 VAT on Payments	2,446	0	(2,446)		(2,446)	0.0%	
VAT Data :- Indirect Payments	2,446	0	(2,446)	0	(2,446)		0
Net Receipts over Payments	1,284	0	(1,284)				
Grand Totals:- Receipts	59,876	51,538	(8,338)			116.2%	
Payments	43,765	50,188	6,423	0	6,423	87.2%	
Net Receipts over Payments	16,111	1,350	(14,761)				
plus Transfer from EMR	5,164						
less Transfer to EMR	7,793						
Movement to/(from) Gen Reserve	13,482						