



Dear Councillors,

You are duly summoned to the Environment and Planning Committee Meeting of the Parish Council which will take place at Bury Village Hall on Monday 7th August 2023 at 6.00pm.

Members of the public are welcome to attend this meeting and speak for a maximum of five minutes about an item on the agenda for this meeting during the Public Session at the discretion of the Chair.

M. Simpson

Clerk to the Council
1st August 2023

AGENDA

- 1. Election of Chair and Vice Chair**
 - (a) To elect a Chair
 - (b) To elect a Vice Chair
- 2. Attendance and apologies for absence**

To accept apologies for absence.
- 3. To Receive Declarations of Interest, Notification of Changes to Members' Interests and consider any requests for a dispensation.**

To receive any declarations of interests from Members in respect to items on the agenda.
- 4. To adopt a terms of reference**
- 5. Public Session (Members of the public may speak for up to five minutes at the discretion of the Chair).**

To note any comments.
- 6. Minutes from the previous meeting held on 17th April 2023**

To review and approve the minutes from the previous meeting held on 6th February 2023.
- 7. Pre-application discussion**

To discuss a development proposal for land at 'the twitten'
- 8. Planning Applications**

SDNP/23/02630/FUL: Stane Lodge Bury Gate Bury West Sussex RH20 1HA: Demolition and rebuild of existing house and garage. Resubmission of application SDNP/21/04688/FUL.

SDNP/23/02896/LDE: Roman Mile Farm (Plot 2) Bignor Park Road Bignor West Sussex RH20 1HQ: Existing lawful development certificate for the use of a caravan as a dwelling.

SDNP/23/03044/LDE: Sandy Meadow Farm Bignor Park Road Bignor West Sussex RH20 1HQ: Use of land as a camping and caravan site
- 9. Next meeting date**

BURY PARISH COUNCIL (BPC)
Environment and Planning COMMITTEE
Terms of Reference – August 2023

The authorities delegated to the Environment and Planning Committee by BPC are as follows:

A. In terms of Planning

- (1) To **consider** all Planning Applications received and to **comment** upon them to the Planning Authority **on behalf of BPC.**
- (2) To **consider** all Planning Appeals and, if appropriate, **make representations** to the appropriate Authorities and Tribunals **on behalf of BPC.**
- (3) To **monitor** developments in Local, Regional and National Planning Policy.
- (4) To **monitor** the Neighbourhood Plan and, when appropriate, make recommendations to the Full Council for its Review and, thereafter, facilitate the Review process.
- (5) To **recommend action** to the Full Council in relation to major issues of Planning Policy (including Strategic Development Plans, Highway Development Plans and Housing Development Plans) which may impact upon the Parish of Bury.
- (6) To **resolve** all general issues relating to Planning in the Parish of Bury - **unless** in the opinion of a majority of P&E members, any such issues need to be addressed by the Full Council.
- (7) To **undertake** any appropriate action in respect of the maintenance/installation /removal of street furniture including: bus shelters; seats; notice boards; litter bins; salt bins and street signage.
- (8) To **receive** and, where appropriate, **take action** in respect of any complaints and/or maintenance issues regarding the highways in the Parish of Bury.
- (9) To **recommend** a course of action to the Full Council in those cases where, in the opinion of a majority of P&E members, particular issues need to be addressed by the Full Council.

B. In terms of the Environment

- (1) To **maintain awareness** of environmental issues which, may, impact upon Parish of Bury.
- (2) To **appoint** Working Groups, as necessary, to undertake particular tasks and report back to P&E.

- (3) To **oversee** the operation of BPC's recreational ground and assets, footpaths and facilities (but excluding the Bury Village Hall) and where, necessary, **to expend** monies within the authority granted to the P&E Committee under C2) below to ensure that such recreational facilities remain safe and operational.
- (4) To **resolve** all general issues relating to the Environment in the Parish of Bury – **unless**, in the opinion of a majority of P&E members, any such issues need to be addressed by the Full Council.

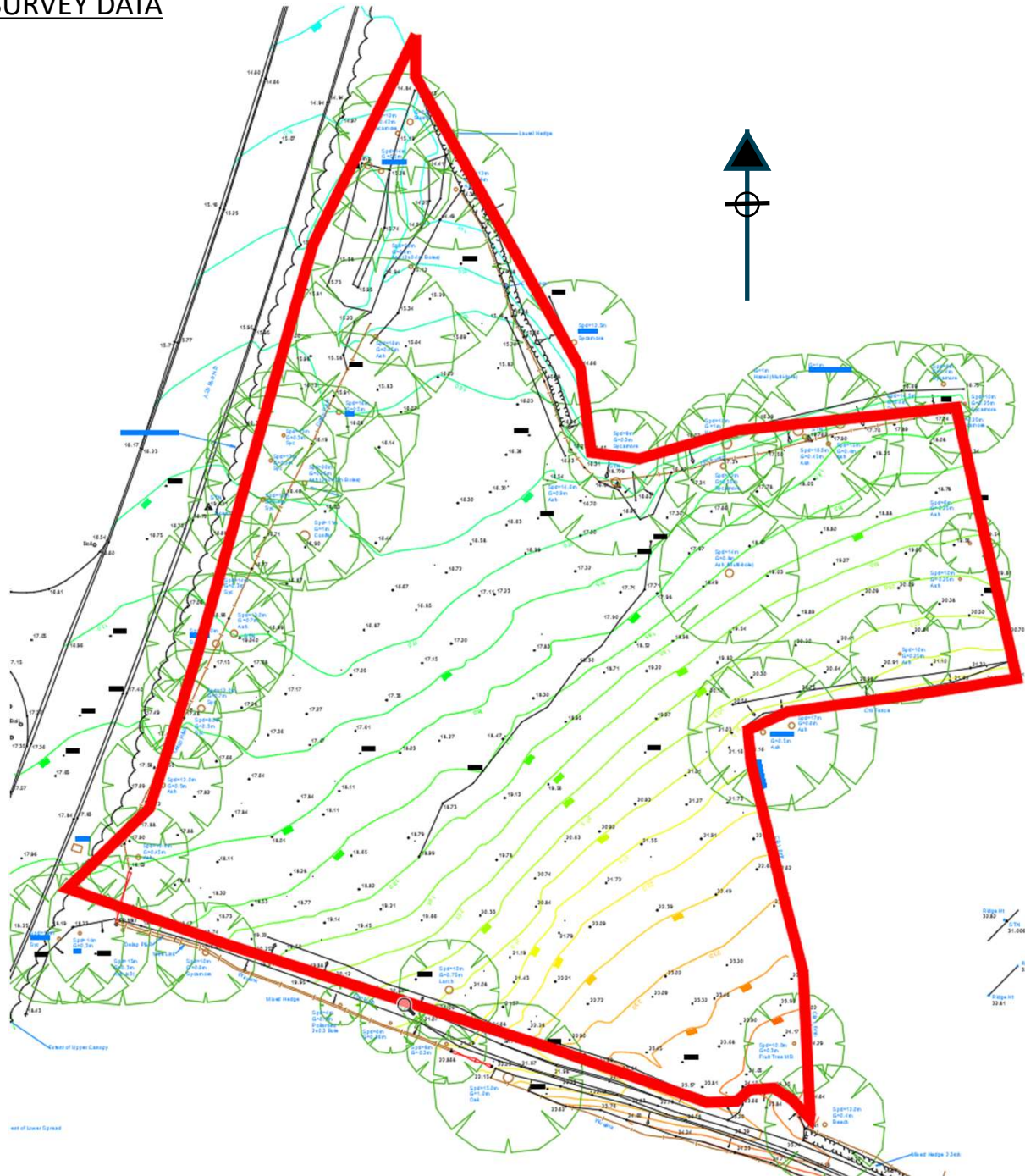
C. In terms of Financing

- (1) To **approve** expenditure up to a limit of £3,000 in accordance with Financial Regulation 4.1 which was approved by Full Council on 16th March 2020 but, always subject to such expenditure **complying** with the provisions of the Council's Sections 4, 10, 11 and 12 of its Financial Regulations and, in particular, Financial Regulation 10.2.

Land Adjacent to
Twitten, Bury, West Sussex
&
North-West of Quince Cottage
RH20 1PA

INITIAL CONCEPTS

SURVEY DATA



Site Area = 4,834 m³
 = 0.4834 Hectares
 = 1.1945 Acres

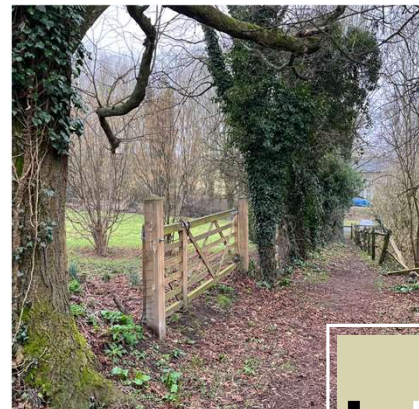
Discounting the tree buffer to A29 the actual useable area is less.



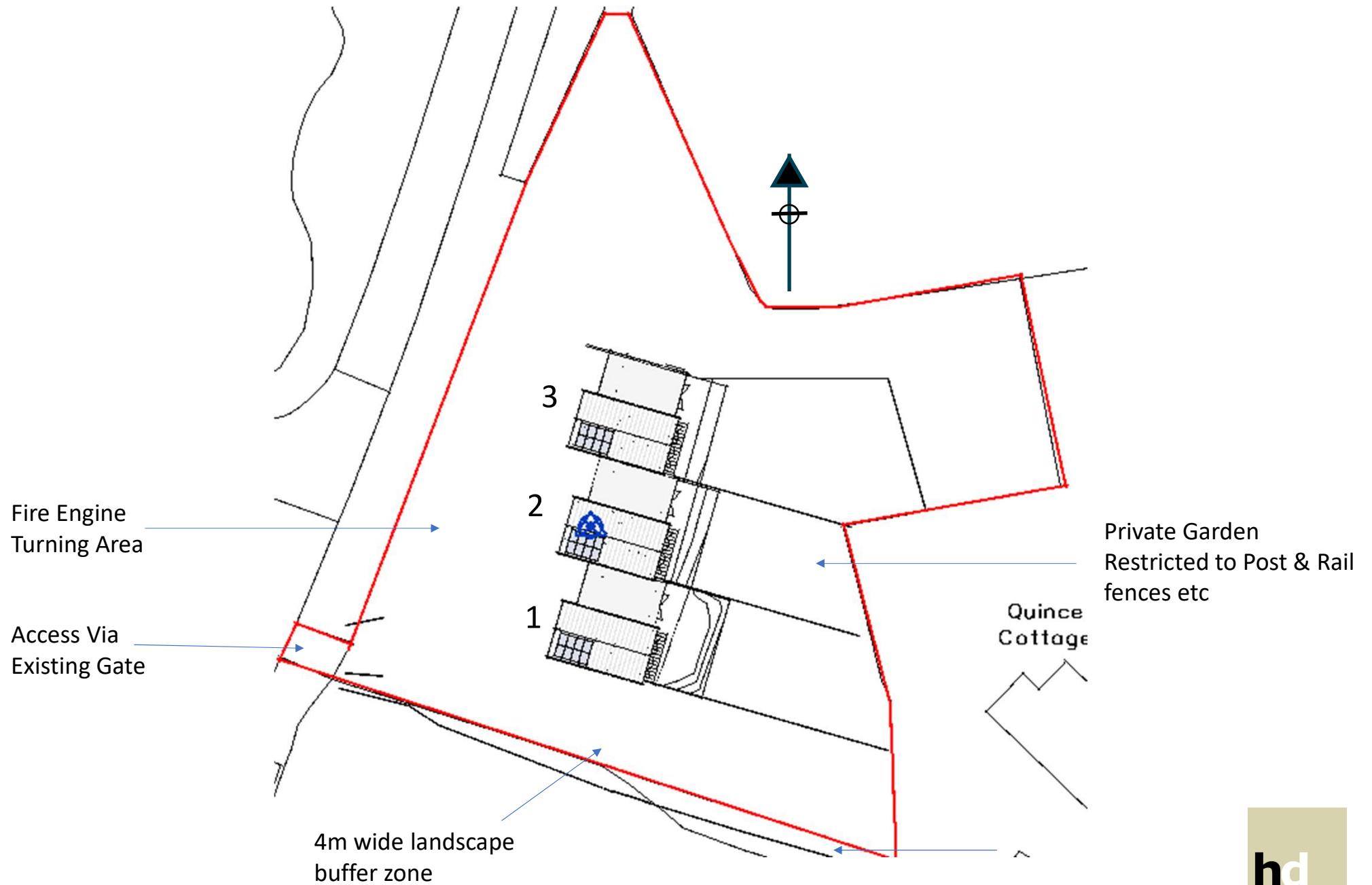
Aerial view showing approximate boundary



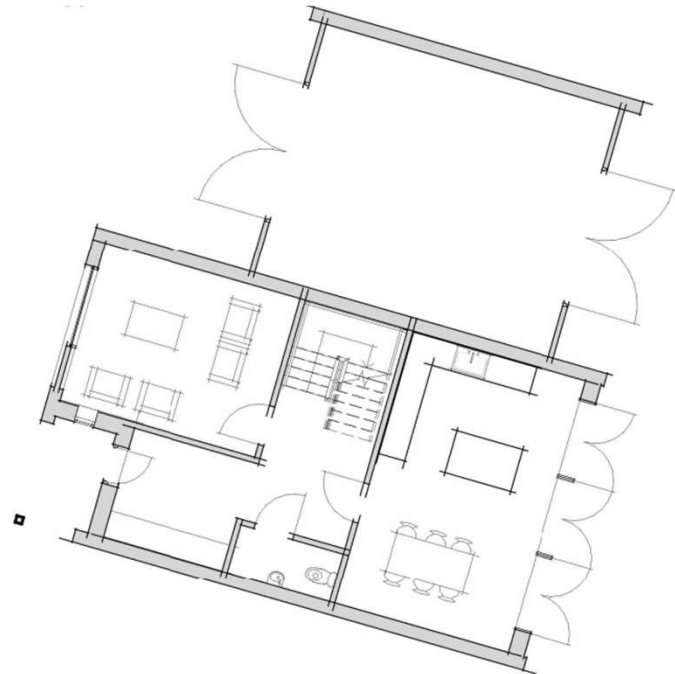
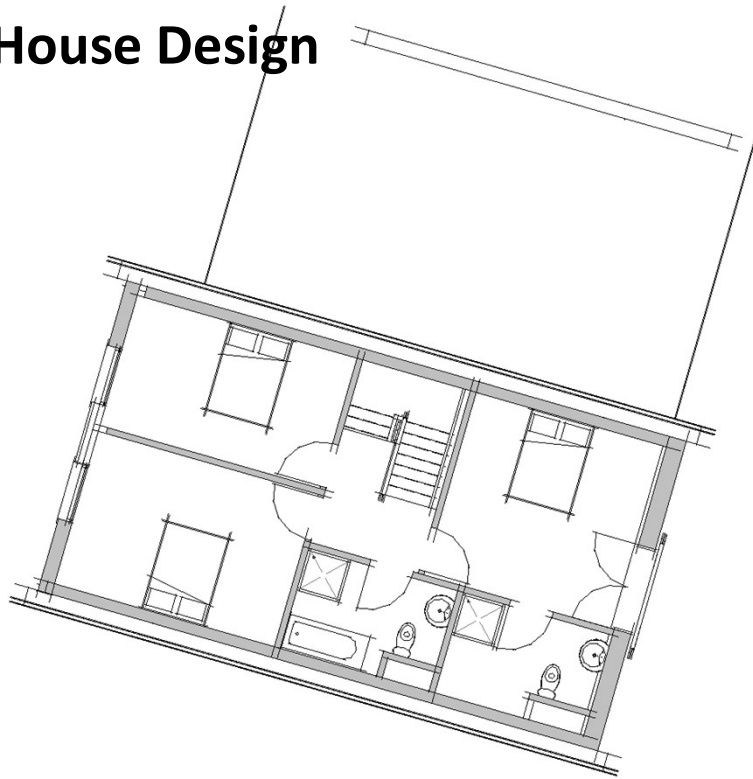
Gate to South West Corner of site – and footpath access



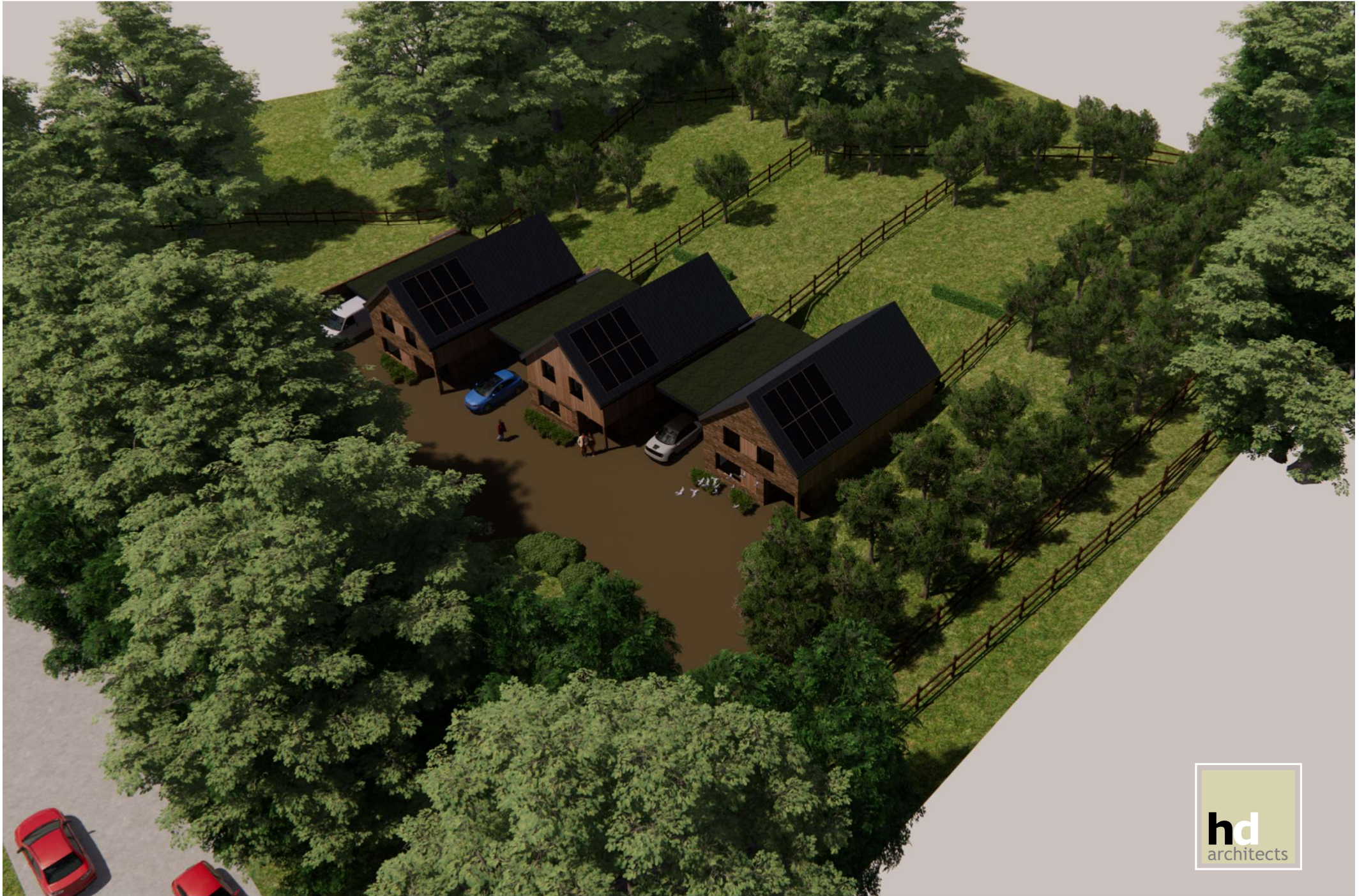
Site Layout



House Design



Birdseye View 1



Birdseye View 2



Perspective



Perspective from Entrance



Rear Gardens



Footpath / Site Section

