



## **Minutes from the Parish Council meeting held on 10<sup>th</sup> July 2023**

### **1. Attendance and Apologies for Absence**

**In attendance:** Councillors Champness (Chair), Daykin, Davis Karen, Davis Stuart, Driver, Labarte and Morrison.

**Apologies:** There were none.

**Also in attendance:** Mike Simpson (Clerk), County Councillor Tom Richardson, District Councillor John Cross and six members of the public.

### **2. To Receive Declarations of Interest, Notification of Changes to Members' Interests and consider any requests for a dispensation.**

There were none.

### **3. Public Session (Members of the Public may speak for up to five minutes at the discretion of the Chair)**

One member of the public spoke about item 11(b) relating to a 40mph zone on the B2138 and the danger that horse riders face when trying to cross it. She explained she was hoping to reduce the speed limit from national to 40mph and how there were three options for crossing: Bignor Park and Tripp Hill, which were not safe, and Waltham Park Road by Horncroft. However, this point posed a danger to riders as well as motorists were coming so fast (up to 60mph) that even if it was safe to start crossing it could quickly become perilous with cars coming around the corner. She said that the proposal to reduce the speed limit to 40mph had support from her West Sussex County Councillor and Fittleworth Parish Council but required support from Bury as it was in its parish.

A representative of the applicant regarding the Whiteways Café application said the owners were keen to see more sociable use of the area in the long term and would like to remove parking charges.

A representative from Barlavington and Bignor Park estates said he was concerned at the size and mass of the proposed barn at Sandy Meadow Farm and questioned how such a large size could be justified in relation to the plot. He suggested it could be a quarter of the size and still sufficient to store hay produced from the farm.

Another resident spoke about the Sandy Meadow Farm application and questioned why he could not have used what was left from the original barn and that the proposal was not in keeping with the surrounding landscape and against the Neighbourhood Plan. She also said the applicant claimed he had two barns for storage but they were actually 30 miles apart on separate sites.

### **4. Approval of the Minutes of the Council Meeting of the Parish Council held on 15<sup>th</sup> May 2023**

Councillors **RESOLVED** to approve the minutes from the meeting on 15<sup>th</sup> May as a true and accurate record.

## 5. County Councillor reports

Councillor Richardson advised that an extra £14.5 million had been approved by the Council for road improvements across the county and they now had three jet patchers repairing potholes. The Community Highways Scheme (CHS) application to reduce the speed on the A29 through Bury should hopefully be considered in September.

## 6. District Councillor reports

Councillor Cross reported that there were new grants available for business infrastructure and he had recently met the Chair of the A29 Road Improvement Committee and would help in any way he could with the CHS application. He had also met Councillor Daykin at Bignor Park to look at the unlawful use of land and suggested there may be some new technical advice from SDNPA regarding land usage which could be of use to the Parish Council.

## 7. Chair's announcements

The Chair reported that he had contacted Andrew Griffith MP who had escalated questions about the fibre broadband build and was hoping to have a meeting soon with Openreach representatives, at which he would ask about: the general building progress as there had been some delays replacing unsuitable telegraph poles; communications from Openreach as they had been encouraging people to order broadband to be later told by internet providers that it was not possible; and retaining copper wiring for landlines.

## 8. Planning Applications

**SDNP/23/02385/CND** Jolyons The Street Bury Pulborough West Sussex RH20 1PF Side extension to west elevation - (variation of Conditions 1 and 2 of Planning Permission SDNP/20/00817/HOUS to add 1 no. ground floor window to north elevation and amend extension roof).

Councillors **RESOLVED** to support this application.

**SDNP/23/02478/HOUS & SDNP/23/02479/LIS** Saddlers Church Lane Bury West Sussex RH20 1PB Two storey extension to the east elevation and alterations to the fenestration on the south east corner.

Councillors **RESOLVED** to support this application.

**SDNP/23/02040/FUL** Whiteways Cafe Bury Hill Houghton West Sussex BN18 9FD Temporary siting of modified shipping container (incorporating PV panels to roof) and associated decking area for a period of five years to create pop-up sales space for Fauna Brewing. Landscaping including creation of downland species meadows, improved hedgerow incorporating hedge trees, and erection of fence to create wildlife buffer area around adjacent woodland.

The Council **RESOLVED** to write to SDNPA with the following comments:

Though this application falls outside the parish boundary, Bury Parish Council (BPC) nevertheless feels that it is within the landscape context of the application and wishes to comment.

The application is for a temporary permission to test a business model with the minimum of investment. BPC has no objection in principle to the diversification of the food offer - particularly to walkers and cyclists - but, as a permanent structure, it does have some reservations. Should approval be granted, BPC recommends that it should be with the following conditions.

1. That the approval is strictly for a limited period and that no extension will be granted without greater consideration being given to the landscape and architectural impact of the proposal.

2. This application and any future application should strictly adhere to the commitment not to install any external lighting and to close the facility at dusk in order not to cause any deterioration to the dark sky environment.

**SDNP/23/01781/FUL** Sandy Meadow Farm Bignor Park Road Bignor West Sussex RH20 1HQ  
Retention of replacement barn (retrospective).

The Council **RESOLVED** to object to this application for retrospective planning permission for a replacement barn on the grounds that it is twice the size of its predecessor. The proposed barn being approximately 24x12mx8m in height, as opposed to the previous barn which the plan of the site on the SDNPA planning portal shows to have been approximately 12x6m, which also accords with the recollection of many local residents. The Council further rejected the contention that a barn of this size was required to store hay from a land holding with in its estimation no more than 5 acres of grassland. Using the applicant's own figures, the hay yield would be no more than 255m<sup>3</sup>, perhaps 300m<sup>3</sup> at most, which is less than 25% of the new barn's internal area. Therefore, the Council believed this application contravened SD4 (landscape character) and BNDP 2 (built character) as the proposed size and density of the barn was disproportionate to the plot resulting in a detrimental impact on the character of the surrounding landscape.

**SDNP/23/02268/HOUS** Newoods Farm Bignor Park Road Bignor West Sussex RH20 1HQ  
Proposed alterations and extension including conversion of existing dairy barn to ancillary accommodation, a new orangery, outside swimming pool and shepherds hut and replace existing stables with cart barn.

Councillors **RESOLVED** to support this application.

## 9. Finances

### (a) Review schedule of payments and bank reconciliations since the last meeting (15<sup>th</sup> May 2023)

The Council **RESOLVED** to approve the payment schedule and bank reconciliations for May and June 2023.

### (b) To consider the variance report for actual vs budget expenditure

Councillors noted the report and **AGREED** to approve it.

## 10. Highways

### (a) To receive any update from the A29 RIC

Councillor Morrison advised that the CHS application to reduce the speed to 40mph through Bury would be considered in September and was in the process of creating a technical group of officers to investigate the landscaping and wished to include the Norfolk and Angmering Park Estates as landowners on both sides of the A29. One of the tasks would be to survey the noise of the road and how many times the legal limit of 80 decibels was breached.

### (b) To discuss extending the 40mph zone on the B2138

Councillors **AGREED** to support the application in principle but recommended including the whole section of the road.

## 11. Policies

### (a) To receive an update on the Parish Priority Statement

Councillor Morrison presented a draft statement which Councillors **AGREED** to publish for consultation on the website, noticeboard, newsletter and the Link.

**(b) To discuss the Council's boat storage policy at Bury Wharf**

The Chair stated that following the last meeting when the Council discussed the boats, trailers and other equipment at Bury Wharf, it now knows, through advice received, that the Council had certain duties in law to protect those who used the Wharf. The Bury Enclosure Award of 8th November 1854, which was stored at the WSCC Records Office, had been checked and the Council was reasonably certain that it did not allow for storage of boats and equipment. Consequently, a new policy had been drafted which recognised historic rights of parishioners to launch boats and deals decisively with the storage of boats, trailers and equipment in line with the Occupiers' Liability Acts of 1957 and 1984. The Chair continued to say that, if Councillors were minded to agree to the new policy, then fair notice would be given to all parishioners so they may reasonably comply with the policy and remove any property whereupon Councillors **AGREED** to adopt it.

Councillor Daykin said that he did not agree the Wharf should be clear of boats and this process was started as a boat was blocking access to the steps but it was eventually moved. However, he said he had to accept it due to the Council's liability for any accident that may occur at the wharf.

**12. Bury and West Burton Volunteers**

To receive an update and consider any requests.

The Chair of the BWBV provided an update which said as there was no longer a Councillor on the committee then either one had to join or the constitution needed to be amended. Current activities included preparing for the Church Fete; collating lists of Link recipients to try and reach a wider audience and changing the locks at the village hall.

**13. Village Hall**

**To discuss the refurbishment of the village hall**

Councillor Morrison reported on the village hall consultation reports: 40% of the 270 households in the parish voted with 93% in support of the plans. He therefore proposed that the Council instruct an architect to submit a planning application for the full scheme at a cost of £1,600 (already approved as part of the initial budget) which Councillors **RESOLVED** to approve. Councillor Morrison explained that it was beneficial to apply for the full scheme as the Council could then remove anything it did not want.

**14. Next Meeting**

11<sup>th</sup> September 2023.

The meeting ended at 7.50pm.

## List of Payments made between 16/05/2023 and 10/07/2023

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
24/05/2023	Viking	OLT	36.96		VH cleaning supplies
24/05/2023	Mike Simpson	OLT	15.85		Mop refund
24/05/2023	Mike Simpson	OLT	2.60		Letter postage
24/05/2023	DS Electrical	OLT	70.00		Electrical fault at 1 Squires
24/05/2023	DS Electrical	OLT	115.00		PAT test VH
24/05/2023	Public Works Loan Board	DD	1,037.23		Loan repayment Bury Green
30/05/2023	BT	DD	35.65		BT
30/05/2023	Mike Simpson	OLT	1,063.40		Salary May
30/05/2023	Local Government Pension	OLT	282.77		May contribution
30/05/2023	Mike Simpson	OLT	15.00		Home office
01/06/2023	Rob Simpson	SO	291.67		VH Cleaning
01/06/2023	Southern Electric	DD	31.00		Electricity
01/06/2023	Chichester District Council	DD	42.45		Bin collection
07/06/2023	Judith Daykin	OLT	258.00		VH microphones
15/06/2023	Business Stream	DD	45.00		Water
16/06/2023	Chichester District Council	OLT	351.79		Dog bin removal
16/06/2023	Mike Simpson	OLT	79.99		Microsoft Office
16/06/2023	Mike Simpson	OLT	21.16		Mop heads
16/06/2023	Fire Risk Uk	OLT	248.28		Fire alarm inspection
16/06/2023	John Labarte	OLT	99.91		VH kitchen cabinet
30/06/2023	Mike Simpson	OLT	1,063.60		Salary June
30/06/2023	Local Government Pension	OLT	282.77		June
30/06/2023	Mike Simpson	SO	15.00		Home office
30/06/2023	Chichester District Council	DD	34.10		Bin collection
30/06/2023	BT	DD	35.65		Internet
10/07/2023	Primavera	OLT	1,254.30		Invoice 897
03/07/2023	Rob Simpson	SO	291.67		VH Cleaning
03/07/2023	Southern Electric	DD	31.00		Electricity
10/07/2023	Primavera	OLT	888.84		Invoice 902 (playground slide)
10/07/2023	Beechdown	OLT	1,440.00		4838 (tree survey works)
10/07/2023	PPLPRS	OLT	278.62		VH music licence

<b>Total Payments</b>	<b>9,759.26</b>
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Bank Reconciliation Statement as at 30/06/2023  
for Cashbook 1 - Bank Accounts

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Current Bank Account	30/06/2023		0.00
Business Reserve Account	30/06/2023		34,433.32
			<u>34,433.32</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			34,433.32
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			34,433.32
		Balance per Cash Book is :-	34,433.32
		Difference is :-	0.00

Bank Reconciliation Statement as at 30/05/2023  
for Cashbook 1 - Bank Accounts

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Current Bank Account	30/05/2023		0.00
Business Reserve Account	30/05/2023		36,484.95
			<u>36,484.95</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			36,484.95
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			36,484.95
		Balance per Cash Book is :-	36,484.95
		Difference is :-	0.00

## Detailed Receipts &amp; Payments by Budget Heading 30/06/2023

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>100 Administration</b>							
1076 Precept	15,169	30,337	15,169			50.0%	
1080 Grants - SCC	0	4,328	4,328			0.0%	
1081 SCC Grant for Bury Green	0	2,074	2,074			0.0%	
1090 Bank Interest	97	50	(47)			194.5%	
1096 Grants-other	650	0	(650)			0.0%	
1100 FITS	380	1,500	1,120			25.3%	
1120 Miscellaneous Income	75	0	(75)			0.0%	
<b>Administration :- Receipts</b>	<b>16,370</b>	<b>38,289</b>	<b>21,919</b>			<b>42.8%</b>	<b>0</b>
4000 Salary Clerk	4,039	13,000	8,961		8,961	31.1%	
4010 Home Working	55	150	95		95	36.7%	
4049 Playground inspection	0	85	85		85	0.0%	
4050 GM01 Wharf & River grass cut	381	850	469		469	44.8%	
4051 GM02 Bury Green grass cut	381	850	469		469	44.8%	
4052 GM03 Wharf/river seasonal	0	100	100		100	0.0%	
4053 GM04 Bury Green seasonal	0	500	500		500	0.0%	
4054 GM05 One off tasks	2,920	1,200	(1,720)		(1,720)	243.4%	
4055 GM06 B Green/VH one off tasks	0	300	300		300	0.0%	
4056 GM07 Pill Pond	292	250	(42)		(42)	116.9%	
4057 GM08 Coffin Trail	138	350	212		212	39.5%	
4058 GM09 Recreation Ground	744	750	6		6	99.2%	
4059 GM10 West Burton	0	300	300		300	0.0%	
4066 Dog Bins	1,182	700	(482)		(482)	168.8%	
4070 Section 137	0	500	500		500	0.0%	
4075 Elections	0	1,000	1,000		1,000	0.0%	
4080 Bury Green Loan Repayment	1,037	2,074	1,037		1,037	50.0%	
4090 Admin Sundries	0	50	50		50	0.0%	
4100 Computer & Office Equipment	125	800	675		675	15.7%	
4110 Insurance	2,946	2,800	(146)		(146)	105.2%	
4120 Audit Fees	0	600	600		600	0.0%	
4130 Training	0	300	300		300	0.0%	
4150 Special Projects	155	500	345		345	31.0%	
4160 Subscriptions	225	400	175		175	56.3%	
4450 Payroll	0	150	150		150	0.0%	
4451 Pension	0	3,600	3,600		3,600	0.0%	
4452 Newsletter	0	400	400		400	0.0%	
<b>Administration :- Indirect Payments</b>	<b>14,620</b>	<b>32,559</b>	<b>17,939</b>	<b>0</b>	<b>17,939</b>	<b>44.9%</b>	<b>0</b>
<b>Net Receipts over Payments</b>	<b>1,750</b>	<b>5,730</b>	<b>3,980</b>				



## Detailed Receipts &amp; Payments by Budget Heading 30/06/2023

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>200 Village Hall</u>							
1200 Hall Hires	1,583	5,500	3,917			28.8%	
1210 Licences	0	150	150			0.0%	
Village Hall :- Receipts	<u>1,583</u>	<u>5,650</u>	<u>4,067</u>			<u>28.0%</u>	<u>0</u>
4320 Licences & Checks	554	660	106		106	84.0%	
4330 Cleaning	1,234	4,000	2,766		2,766	30.9%	
4340 Waste	155	550	395		395	28.2%	
4360 Repairs & Improvements	358	500	142		142	71.6%	
4370 Oil Heating	0	4,000	4,000		4,000	0.0%	
4380 Electricity	124	800	676		676	15.5%	
4390 Water & Sewage	135	400	265		265	33.8%	
4400 Telephone & Internet	89	270	181		181	33.0%	
4410 Window Cleaning	125	200	75		75	62.5%	
Village Hall :- Indirect Payments	<u>2,775</u>	<u>11,380</u>	<u>8,605</u>	<u>0</u>	<u>8,605</u>	<u>24.4%</u>	<u>0</u>
Net Receipts over Payments	<u>(1,192)</u>	<u>(5,730)</u>	<u>(4,538)</u>				
<u>999 VAT Data</u>							
115 VAT on Refunds	1,711	0	(1,711)			0.0%	
VAT Data :- Receipts	<u>1,711</u>	<u>0</u>	<u>(1,711)</u>				<u>0</u>
515 VAT on Payments	1,159	0	(1,159)		(1,159)	0.0%	
VAT Data :- Indirect Payments	<u>1,159</u>	<u>0</u>	<u>(1,159)</u>	<u>0</u>	<u>(1,159)</u>		<u>0</u>
Net Receipts over Payments	<u>552</u>	<u>0</u>	<u>(552)</u>				
Grand Totals:- Receipts	19,664	43,939	24,275			44.8%	
Payments	18,554	43,939	25,385	0	25,385	42.2%	
Net Receipts over Payments	<u>1,110</u>	<u>0</u>	<u>(1,110)</u>				
Movement to/(from) Gen Reserve	<u>1,110</u>						



## **Boat Launching Policy (Bury Wharf)**

### **1. Introduction**

This policy sets out the conditions for use of the land owned by Bury Parish Council at Bury Wharf. Historically, this area has been used as a public right of way and for residents of Bury Parish to launch boats onto the River Arun. It has not been used nor, should it be used in the future, as an area to store equipment such as boats and trailers.

### **2. Legal responsibility**

- (i) The law imposes duties on landowners by virtue of their ownership (and occupation) of land, as set out in the Occupiers' Liability Acts 1957 and 1984, towards other people. The nature of the duties imposed upon Parish Councils is no different from that imposed upon private landowners. In summary, council landowners must not allow any land which they occupy to be in a condition which might cause injury or damage to anyone who could be expected to enter on land which they own or occupy. Nor must the Council allow any activity which might cause injury or damage to anyone who could reasonably be expected to be at risk (ie children) .
- (ii) Thus, every occupier of land owes a legal duty of care towards anyone coming onto their premises. Any breach of that duty which causes personal injury makes the occupier liable to pay damages. Under the 1957 and 1984 Acts, premises includes lands and vessels.
- (iii) In the case of visitors to Bury Wharf, the Parish Council's legal duty is to take reasonable care to ensure its premises is reasonably safe for the purposes for which visitors are permitted to be there.
- (iv) The 1984 Act further imposed a duty on occupiers to take reasonable care for the safety of those people that have no authority to be on the premises (trespassers) in respect of any risk of their suffering injury by reason of any danger to the state of the premises or things to be done or omitted to be done on them.

### **3. Bury Wharf**

- (i) The land owned at Bury Wharf by the Parish Council is used as a public right of way and consent also is given for residents of the parish to launch boats onto the River Arun (as well as visitors who have requested permission in advance and been granted it in writing by the clerk). Consequently, if a resident, or visitor, would like to launch a boat, they should request a key by emailing [clerk@buryparishcouncil.org.uk](mailto:clerk@buryparishcouncil.org.uk) . All other persons (other than those also given implied consent to carry out work/maintenance associated with the authorised uses of the premises) will be considered to be trespassers.
- (ii) Moreover, uses of the wharf (other than those uses specifically referred to in 3(i) above) such as for the storage of any equipment, including boats and trailers, is strictly prohibited and is considered to be a health and safety risk to people occupying the Council's premises and to the Environment Agency who needs access to the steps to carry out maintenance. .
- (iii) In order to fulfil its duty of care to others using the premises, the Council considers the following actions reasonable: the maintenance of public liability insurance; risk assessments; the erection of a sign similar to that below and the carrying out of inspections of the premises

which, if they reveal that any equipment is left at the wharf, the Council will serve notice on the owner for its removal.. If this does not happen, the Council will remove the equipment and claim the costs back, through re-sale if necessary, from the owner.

### **WARNING NOTICE TO ACT AS A SAFEGUARD**

#### **“Occupiers Liability Act 1984**

**Warning – these premises may be dangerous due to the unauthorised storage /abandonment of equipment and users of the area should take adequate precautions to secure their own safety in such circumstances.**

**This warning is given by the Bury Parish Council to protect from these possible dangers.”**

## **Bury Parish Council – Draft Response to Parish Priority Statement**

**10<sup>th</sup> July 2023**

The South Downs National Park Authority has asked each parish in the National Park to complete a Parish Priority Statement. This is to contribute to its review of its Local Plan in line with Government Policy and to ensure the Plan delivers on corporate priorities relating to Climate Action, ReNature and a National Park for All.

Bury Parish Council has been asked to respond to a series of questions by the 20<sup>th</sup> of October 2023 and we are seeking your thoughts on how we ought to respond. To begin this process, your Councillors have discussed the questions and have made some suggestions that you may or may not agree with. We would like to hear your views.

To that end, we are publishing a possible response to the questions we have been asked on the village noticeboard, on our website, and newsletter. Please let us have your thoughts on our suggestions and any thoughts of your own as a written response to ...

We have been asked 8 questions.

### **1. The vision for the future**

*What are the three key changes you would like to see in your Parish over the next 15 years? These changes should relate to the priorities set out below. It will also be helpful to explain when you think these changes should happen over the 15-year period. (Max 100 words)*

Change should be positive and for the benefit of the village as whole. The three changes we would support are strategic, recreational, and social.

#### **Extending the footpath network**

Seek to contribute to a riverside walkway from Pulborough to Arundel. Make a safe crossing for the historic 'Coffin Trail' from Bury to West Burton and investigate further connections to the South Downs Way and contribute to the A29 Road Improvement Committee's aim to make its crossing at the top of Bury Hill safe. Consider the possibility of a small pedestrian bridge over the river Arun to connect Bury with Amberley and the footpath network on the east side of the river and complete the literary trail. **Timescale – 15 years**

#### **Relocating the recreational facilities**

There is very little for young people within the village. Its recreation field is remote and difficult to get to. Investigate the possibility of relocating the village's recreation field and cricket pitch to a location closer to the heart of the village. Bring together all

the landowners who own the land that surrounds the village with a view to both understand and share common interests and Investigate the possibility of relocating the village's recreation field and cricket pitch to a location closer to the heart of the village. **Timescale – five to ten years**

### **Improving the village hall**

Repair and refurbish the existing building to serve the community for the next 50 years. Reduce the building's energy demand, provide a new social hub and an affordable rented apartment in the building's first floor. **Timescale – Immediate**

## **2. Development and management of land**

*What type and level of development would you like to see in the parish? (Max 100 words)*

Development should not be discouraged provided it enhances rather than exploits the character of the village.

### **Education and social facilities**

Support the plan for a new observatory opposite the village school for which land has been secured. Follow through with the plans for the socially inclusive improvements to the village hall.

### **New housing**

This should be exceptional and only on sites on which such development would be appropriate. Ideally it should be affordable, and it should be restricted to very particular sites that brought a real benefit to the village.

*Are there any areas of the Parish you would like to see developed? (Max 100 words)*

### **Use of redundant land**

Positive use of brownfield sites. The Hillside development with workspaces and nine residential units is a welcome re-use of redundant land. These new homes and jobs are a welcome addition to the village.

### **Improvement of existing sites**

The Carindale's site looks from the A29 to have been abandoned. Given its existence, development that made it more attractive would be welcomed.

*Are there any specific areas you want protected for other uses? (Max 100 words)*

Avoid ribbon development along the A29 and support the A29 Road Improvement Committee's (A29RIC) plan to enhance the landscape of the A29 from Bury Gate to the Whiteways roundabout. Make it a landscaped introduction to the South Downs.

### **Backland**

Development of back gardens should be avoided. There are already too many examples of this kind of development which only tend to replace the essentially rural character of the village with something that seems suburban.

### **Recreation ground**

Identify land potentially to the south of the village that could be suitable for a relocated recreation ground and cricket pitch.

## **3. Homes**

### ***What type of homes would you like to see in your local community? (Max 100 words)***

New homes should be for the benefit of the village. Ideally they should be for people and families with local connections and jobs.

### **Sustainability**

Exemplary in energy standards and use of grey water, heat pumps and zero carbon.

### **Affordability**

Meeting the local authority standards of affordability in any form of tenure to encourage young and local people to live in the village and be a positive part of the community.

### ***What size of home is needed locally? (Max 50 words)***

Smaller units – not flats but individual houses with gardens of 2 to 3 bedrooms and not 4 bedrooms and above.

### ***Any other requirements? (Max 100 words)***

Carefully identify sites in which the construction of smaller homes could be both appropriate to the village structure and enhance its character.

## **4. Design**

### ***Are there any areas of local character which are particularly important to the local community? (Max 100 words)***

Design should not be prescriptive. It should respond to the village character. That character is as much about the space between the buildings as it is about the buildings themselves. It is a combination of setting and structures that creates local character.

### **Street design**

The character of rural villages is all too easily extinguished by the application of County Highways Standards that include vision splays and radiused concrete kerb arrangements appropriate to minimum speeds of 30MPH. All village streets that we enjoy would fail to meet these standards and so either the rules ought to change, or it should be possible to copy the existing rules that define the village streets. That usually means shared surfaces, no kerbs and reduced vision splays.

### **Sunken lanes and landscaped banks**

The character of the village is partly defined by the almost unique qualities of its principal streets. The sunken lanes with their banks and verges populated with wild flowers help to define the character of the place.

### **Community spaces**

The character of the village is enhanced and punctuated by the local green spaces including Bury Green and its playground, The Wharf, Pill Pond, and The Glebe Field. Any future plans should ensure these spaces remain undeveloped and accessible to the public. Local historic orchards bring the agricultural character of the wider context into closer focus and the longer views over farmland place the village in its historic agrarian setting.

### ***Particular features of buildings of local character (Max 100 words)***

### **Prevailing typologies and detail**

The village is made up of simple straightforward buildings. They are what they are. Barns are barns. Cottages are cottages and so on. Buildings, their choice of materials and their detailing conform more to type than to a more universal application of wall or roof materials. That allows for a rich variety of shapes, sizes, and surfaces. Any new development should look closely at 'the Street' and 'Church Lane' for its simple palette of materials and for architectural guidance.

### **Scale and type of development**

There are very few multiple home developments. Some terraces address The Street and help to define it as a space. Any future development should avoid the tendency toward suburbanisation.

## **5. The natural environment**

### *Opportunities to make nature bigger, better, and more joined up (Max 100 words)*

The long term aim should be to make Bury and exemplary South Downs National park village in terms of character, landscape and ecology.

#### **The A29**

Following the success of the recent conference, the A29, as it approaches Bury Hill, should be promoted as an introduction the South Downs. There should be a landscape study from Bury Gate to the Whiteways roundabout that considered the A29 not as an arterial road but as unique space.

#### **The River Arun and its embankment footpath**

The river Arun cuts through the South Downs and potentially links Arundel with Pulborough. The public footpath is far from complete but, if it were continuous, its calm character and richly populated wildlife would provide a perfect contrast to the South Downs Way.

## **6. Jobs**

### *Information about business you would like to protect and business opportunities that should be provided (Max 100 words)*

Villages used to exist because of their jobs. Increasingly they are becoming dormitories or pretty places to retire to. It is a trend to be resisted. People in work are essential to the village maintaining a vibrant and optimistic view of the future.

#### **Working from home**

Since the pandemic, more people are choosing to spend a significant part of their week working from home. The pressure to adjust homes to accommodate this ought to be recognised and welcomed.

#### **Agriculture and horticulture**

The village is surrounded by farms. The farming community should be a part of village life and jobs associated with agriculture and horticulture should be welcomed. Homes for such workers, however, should be subject to the criteria that supports the character of the village.

#### **Schools**

The village has two schools, the local primary school and Dorset House. Both are integrated into the structure of the village though it is arguable that any of their newer buildings make a significant contribution. If the schools generate further jobs, these



should be welcomed but any further accommodation generated by such expansion should be carefully considered.

### **The Farm Shop**

This has become something of a local institution and the village would be the poorer without it. It is the result of a bold initiative by a local farmer and a project to be supported.

### **Hospitality**

The Squire and Horse Pub is a popular and significant part of the community. Given the loss of the Black Dog and Duck in the heart of the village, this is a business that should be enthusiastically supported.

## **7. Public spaces**

### ***Public Open Space, Public realm, Pocket Parks (Max 100 words)***

The village has no 'green' and its centre is a cross roads and a park bench. Its public spaces are all the more valuable.

### **The Recreation Ground**

Located outside the village on the A29 and feels remote. The busy road makes it dangerous for children to reach it and, consequently, it is only used by the Cricket Club. If it could be relocated and closer to the village, it would be a hugely valuable social asset.

### **Bury Green**

The play space behind the village hall. Though it is much loved, it is out of site. The plans for the village hall will help make it more connected. It is the space where the village gathers for outdoor events and is the natural location for the village marquee.

### **The Wharf**

An open space next to the riverbank that is ideal for summer picnics. It could also be used more formally for village events.

### **Pill Pond and Coates sandpit**

These are natural landscape assets. Pill Pond was recently reconfigured to a natural stream and Coates sandpit is a disused quarry now reclaimed by nature and now with nesting Sand Martins. They should both be protected landscapes and places to visit.

## **8. Infrastructure**

*Active travel priorities, roads and parking, community building needs, waste water infrastructure, broadband, renewable energy (Max 100 words)*

Managing the village's infrastructure is essential to both the daily wellbeing of those who live it and to the protection of the long character of the village.

### **The A29**

This road should be an introduction to the South Downs. Development is increasingly characterising it as an arterial road that simply serves the businesses and communities that gain access from it. The A29 Road Improvement Committee has demonstrated that, from Bury gate to the Whiteways roundabout, it should be a landscape and feel comparable to the roads in the New Forest.

### **The village street pattern**

These are lanes and should retain their historic character. A 20 mph speed limit could not only make the village safer, but it could also help to allow our lanes to be exempt from County Highways road standards which, if followed, destroy the very atmosphere we seek to retain.

### **Parking**

An almost impossible problem to solve. The village streets are a parking area for those without parking spaces and for visitors and, all too often, those with parking space leave cars in the street for their own convenience. The village hall creates an additional demand which will only increase if its development proposals proceed. A study should be undertaken to alleviate the impact of cars on the village.

### **Energy**

There is currently no policy for a community energy scheme. A study could reveal what potential there might be for a communal wind turbine, air source heat pumps and, given the tidal nature of the river, even the possibility of a heat exchanger in the water similar to that at the Royal Festival Hall in London.

### **Broadband**

The village will soon have a high speed broadband service accessible to almost every home. This should be maintained and, where possible, improved.

### **Social centre**

The plans for the village hall include a community coffee shop and drop-in centre that builds on the village's highly successful coffee morning events. The plans will also help the building become a resilience centre in case of emergency.