

**Minutes of the Extraordinary Meeting of Bury Parish Council (BPC) held on
Wednesday 24th August 2022 at Bury Village Hall**

Mike Simpson, Clerk to Bury Parish Council, Bury Village Hall, The Street, Bury, West Sussex, RH20
1PA

Email – clerk@buryparishcouncil.org.uk

1. Attendance and Apologies for Absence

In attendance: Councillors Champness (Chair), Davis, Daykin, Labarte (Vice Chair), Morrison, Rudd and Whyles.

Also in attendance: Mike Simpson (Clerk) and twelve members of the public.

Apologies: Councillors Driver and Marconi which Councillors **RESOLVED** to accept.

2. To Receive Declarations of Interest, Notification of Changes to Members' Interests and consider any requests for a dispensation.

There were none.

3. Public Session (Members of the Public may speak for up to five minutes at the discretion of the Chair)

A planning consultant spoke about the Saddlers Church applications explaining that the property had undergone many extensions and the current owners wished to move the existing kitchen into the garden/sitting room area and convert it into a utility room. The current staircase would be removed and rotated so it was accessible from the entrance hall and diverted past the bathroom. The roof extension would be made from zinc and had been chosen to blend in with the existing design. He stated that the most historic part of the property, which was visible from Church Lane, would not be changed. Councillor Daykin questioned the lighting impact assessment as it did not include many measurements to which the consultant responded saying they did not see any point in collating measurements as the area was in an enclosed space and surrounded by vegetation. Councillor Whyles asked whether any thought had been given to protecting Bury's Dark Night Skies to which the consultant responded saying that a protective film could be used as well as blinds but any solution would have budgetary restrictions.

4. Approval of the minutes of the Meeting of the Parish Council held on 1st August 2022

Councillors **RESOLVED** to approve the minutes from the meeting held on the 1st August 2022 as a true and accurate record.

5. Planning Applications

SDNP/22/03675/HOUS & SDNP/22/03676/LIS: Saddlers Church Lane Bury West Sussex RH20 1PB
Proposal: Erection of single-storey extension to the south-east corner of Saddlers and minor internal alterations. Replacement of fenestration to modern parts of the house. Demolition of the existing garage and erection of a new oak framed garage.

Councillors **RESOLVED** to remain neutral on the condition that the amount of glazing is revisited to ensure that light pollution is kept to a minimum to protect Bury's Dark Night Skies and comply with policy 8 in the SDNP Local Plan and Policy 15 in the Bury Neighbourhood Plan.

SDNP/22/03440/TCA: Martins The Street Bury West Sussex RH20 1PA Proposal: Notification of intention to fell 1no. Purple Prunus Tree (T1), 1no. Plum tree (T2), 1no. Sycamore tree (T3), 1no.

Richard Champness

Maple tree (T4), 1no. Elder tree (T8) and 1 no. Bramble Bush tree (T9). Reduce height (all round) by 2m on 1no. Malus tree (T5), 1no. Hornbeam tree (T6) and 1no. Holly tree (T7).

Councillors **RESOLVED** to remain neutral on this application.

SDNP/22/03390/LIS: Flints Orchard West Burton Road West Burton West Sussex RH20 1HD Proposal: Proposed new access and parking area.

The Council **RESOLVED** to support this application.

6. Fingerpost Road Signs

To approve a payment to Primavera for £1,877.10 for the refurbishment of fingerpost road signs

The Council **RESOLVED** to approve the payment of £1,877.10 to Primavera for the refurbishment of the fingerpost signs.

7. Village Hall Refurbishment

To consider approving the architect's drawings for the refurbishment of the Village Hall

Councillor Whyles informed the Council that the aim of the meeting was to consider the architect's drawings and vote on a proposal to proceed with a public consultation. He explained that Bury faced problems with social isolation due to the loss of amenities, such as the village shop and Dog and Duck pub, so the Council considered how the Village Hall could become a new hub for the parish. These considerations included how the Village Hall could interface better with the surrounding area by moving the entrance to the front; make more use of the space; replace the aging roof and also make it more sustainable by replacing the oil boiler. The Council then decided to employ an architect to implement the Council's vision and investigate various possibilities such as hosting larger events; linking with Bury Green in a better way; having space for a community police officer; creating a resilience centre and offering space for businesses to rent.

Representatives from Victoria Holland (VH) then presented the plans and said it was important to make the entrance more inviting and proposed moving the entrance to the front of the building and create a flexible space which could provide a foyer and space for a café before the main hall. Tables and chairs could be positioned inside and outside on a decked area by the entrance. The kitchen would remain the same size and could be used as a bar as the original bar would be removed. The existing loos would also be removed and there would be a terraced area connecting the hall to Bury Green. The new loos would be unisex and part of the extension and had been pushed out to make more room in the foyer. VH advised that the main hall would be unchanged and the Sydney Room would reduce in size to make way for a new corridor and there would be a staircase leading up to another room. It would also have a separate access using existing doors so users would not need to access it via the main hall.

VH then explained that the internal staircase would be removed to make more space downstairs and an external staircase would be built to provide a separate access for new office space on the first floor which would consist of a lobby space with two offices and a kitchen space. At the other end of the hall, by the Sydney Room, a staircase would lead to two rooms which could be used as storage or a council office space. The outside of the hall would consist of cladding and insulation panels with zinc roofing panels and sliding timber doors.

Councillor Davis advised on costings and suggested the base build would be approximately £385,000 and believed the total would be in the region of £550,000. There were several potential funding options including fund raising, grants, public works loan and revenue from

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Squires Cottages. Councillor Morrison then proposed that Bury Parish Council (BPC) welcomed the presentation from the Village Hall Improvement Committee (VHIP) on progress to date and now wished to consult the parish community of Bury and West Burton to gauge the level of public support for the proposals. Therefore, the Council wished to instruct the VHIP to return to the next meeting on the 12th of September 2022 with a clear strategy on how that public consultation would be conducted which Councillors **RESOLVED** to approve.

The meeting ended at 7.55 pm

Richard Champness