Minutes of the Online Environment & Planning Sub-Committee Meeting of Bury Parish Council (BPC) held on Monday 15th June 2020

Mike Simpson, Clerk to Bury Parish Council, Bury Village Hall, The Street, Bury, West Sussex, RH20 1PA
Email – clerkburyparishcouncil@gmail.com

1. **Election of Chairman and Vice Chairman**
   After consideration, Councillors **AGREED** to appoint Councillor Daykin as Committee Chairman and Councillor Whyles and Vice Chairman.

2. **Terms of Reference**
   The Clerk circulated the draft terms of reference for the Committee and suggested the Committee decide on an expenditure limit which would need to be approved by full council. Councillor Daykin suggested approving the terms of reference as laid out with a £3,000 spending limit which was **AGREED** unanimously.

3. **Attendance and Apologies for Absence**
   There were none.

4. **Public Session (Members of the Public may speak for up to five minutes at the discretion of the Chair).**
   One member of the public, Mr Jonathan Pearce, wished to speak about item 10b and a willow tree that had fallen across the stream between Ferry Cottage and the Wharf. Mr Pearce explained the importance of the stream for drainage and that the tree was preventing it from being cleared. He was not entirely sure on which land the tree was located but suggested that he, as owner of Ferry Cottage, and the Council, as the owner of Bury Wharf, split the cost 50:50 of removing the tree.

   The Chairman thanked Mr Pearce for his contribution and suggested that item 10 be moved up the agenda for Mr Pearce to hear the discussion which was agreed by the committee.

5. **To Receive Declarations of Interest, Notification of Changes to Members' Interests and consider any requests for a dispensation.**
   Councillor Paul Whyles declared a pecuniary interest in agenda item 7.

6. **Minutes from meeting on 28th January**
   The Clerk had circulated previously the minutes from the meeting on 28th January which Councillors **AGREED** was a fair and accurate record.

7. **Planning Applications**
   Councillor Whyles left the meeting and asked his architect to take his place to answer any questions the Committee might have.
   SDNP/20/02037/LIS: Jessamine Cottage Church Lane Bury Pulborough West Sussex RH20 1PB Proposal: Single storey rear extension and associated works.

   After discussion, Councillors **AGREED** to remain neutral on this application subject to a condition for a construction management plan

SDNP/20/01930/HOUS: Jessamine Cottage Church Lane Bury Pulborough West Sussex RH20 1PB
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After discussion, Councillors **AGREED** to remain neutral on this application subject to a condition for a construction management plan

8. **Neighbourhood Plan**
   To discuss any updates on the Neighbourhood Plan
   The Chairman advised that the owner of Robyn Hill was still willing to develop their land to accommodate the housing allocation in Bury's Neighbourhood Plan although the houses would be smaller. However, the owner of Prattenden's Farmhouse suggested there maybe some space for houses on their land.

9. **All other planning matters – to include appeals**
   Councillor Rudd enquired about recent work to the Sand Pit and what the situation was going forward. The Chairman responded advising that SDNPA had cut down some ash trees and replanted new ones to encourage Sand Martins to nest and, going forward, it was up to the Council to maintain.

10. Grounds maintenance
    (a) To discuss the grounds maintenance schedule
    Councillor Champness advised the committee that he had reviewed the grounds maintenance schedule and tried to reduce the amount of works necessary to save on cost. The committee agreed that the Council should try and save money but the Chairman raised the issue of public accessibility due to less maintenance. Councillor Champness responded stating that the Council would rely on members of the public informing the Council if an area was overgrown and that the Council had received two notifications recently from residents. Councillor Champness also suggested that Squires Cottages Charity could help fund the maintenance of Bury Green and that the repair work to the fence at the Recreation Ground was not a priority for now.
    (b) To discuss any necessary tree repairs
    Councillors discussed Mr Pearce's suggestions of splitting the cost of removing the fallen tree across the stream between Ferry Cottage and the Wharf and **AGREED** to accept the offer and look for quotes for carrying out the works from Beechdown and Primavera
    (c) Update on Pill Pond
    The Chairman advised that quotes for dredging Pill Pond had been obtained and ready for consideration by Full Council and that he was still trying to acquire grant funding from West Sussex County Council's Operation Watershed.

11. **Date of next meeting**
    3rd August 2020