



**Minutes of the Online Environment & Planning Sub-Committee Meeting of Bury Parish Council (BPC) held on Monday 3<sup>rd</sup> August 2020**

Mike Simpson, Clerk to Bury Parish Council, Bury Village Hall, The Street, Bury, West Sussex, RH20 1PA  
Email – clerkburyparishcouncil@gmail.com

**1. Attendance and Apologies for Absence**

Councillor Rudd

**2. Terms of Reference**

The clerk advised that Council had agreed to delegate spending to the Environment and Planning Committee not exceeding £3,000 and presented the new terms of reference to the Committee whereupon Councillors **AGREED** unanimously to accept them.

**3. Public Session (Members of the Public may speak for up to five minutes at the discretion of the Chair).**

There were no members of the public present

**4. To Receive Declarations of Interest, Notification of Changes to Members' Interests and consider any requests for a dispensation.**

There were none

**5. Minutes from meeting on 15<sup>th</sup> June**

The minutes had been circulated prior to the meeting which Councillors **AGREED** were a fair and accurate record

**6. Planning Applications**

SDNP/20/02463/FUL: Location: The Farmhouse The Street Bury RH20 1PA Proposal: Proposed greenhouse and garden store with pergolas and associated works.

After consideration, Councillors **AGREED** to remain neutral on this application

**SDNP/20/02619/CND:** Flints Orchard West Burton Road West Burton Pulborough West Sussex RH20 1HD Proposal: Single storey rear extension. Variation of condition 2 to amend plans and removal of conditions 3, 5 and 6 from listed building consent SDNP/18/04247/LIS.

After consideration, Councillors **AGREED** to remain neutral on this application subject to a condition that appropriate glazing (such as Smart Glass) be used to minimise light pollution at night in order to comply with Policy 15 (Dark Night Skies) of the Bury Neighbourhood Plan

**SDNP/20/02487/CND:** Flints Orchard West Burton Road West Burton RH20 1HD Proposal: Single storey rear extension. Variation of condition 1 to amend plans and removal of conditions 3, 5 and 6 from planning permission SDNP/18/04246/HOUS.

After consideration, Councillors **AGREED** to remain neutral on this application subject to a condition that appropriate glazing (such as Smart Glass) be used to minimise light pollution at night in order to comply with Policy 15 (Dark Night Skies) of the Bury Neighbourhood Plan

**SDNP/20/02520/HOUS:** Three Heights West Burton Lane Bury RH20 1HB Proposal: External cladding to 2 gables.

Councillors **AGREED** to remain neutral on this application

**SDNP/20/02683/HOUS:** White Webbs Church Lane Bury RH20 1PB Proposal: Demolition of conservatory and erection of orangery.

After consideration, Councillors **AGREED** to remain neutral on this application subject to a condition that appropriate glazing (such as Smart Glass) be used to minimise light pollution at night in order to comply with Policy 15 (Dark Night Skies) of the Bury Neighbourhood Plan

**SDNP/20/02659/FUL:** The Coach House Leawood Farm West Burton Lane Bury West Sussex Proposal: Proposal for the relocation of a residential access and driveway.

Councillors **AGREED** to object to this application as it would contravene Policy 13 (Landscape and Character) of the Bury Neighbourhood Plan by adversely impacting the surrounding character of the landscape.

**SDNP/20/00759/HOUS:** Black Dog And Duck The Street Bury RH20 1PA Proposal: Proposed rear extension and conversion of existing double garage into a gym and guest accommodation, along with reinstating former outdoor swimming pool.

After consideration, Councillors **AGREED** to object to this application as it would contravene Policy 2 (Built Character) of the Bury Neighbourhood Plan by incorporating a plain brick elevation which would conflict with the palette of materials in buildings found in the parish. Councillors also believed the likely emission of light from the proposed roof lantern would conflict and harm the objectives of Policy 15 'Dark Night Skies'. The Council was also concerned that the proposed guest house and gym would not remain ancillary to the main dwelling in years to come.

**SDNP/20/00760/LIS:** Black Dog And Duck The Street Bury RH20 1PA Proposal: Proposed kitchen extension and conversion of existing double garage into a gym and guest accommodation, along with reinstating former outdoor swimming pool.

After consideration, Councillors **AGREED** to object to this application as it would contravene Policy 2 (Built Character) of the Bury Neighbourhood Plan by incorporating a plain brick elevation which would conflict with the palette of materials in buildings found in the parish. Councillors also believed the likely emission of light from the proposed roof lantern would conflict and harm the objectives of Policy 15 'Dark Night Skies'. The Council was also concerned that the proposed guest house and gym would not remain ancillary to the main dwelling in years to come.

## 7. Grounds maintenance

### **To discuss repair works at Bury playground**

The clerk advised that the decision to carry out repair works had been deferred from Council to the committee. After discussion, Councillors **AGREED** that remedial works to the 'medium risks' highlighted in the latest ROSPA playground report should be addressed and considered a quote from Primavera. After discussion, Councillors **RESOLVED** to accept the quote and spend £1,075 on carrying out the works and would investigate replacing the benches.

### **Update on River Arun bank erosion**

Councillor Champness advised the Committee that the Environment Agency had failed the riverbank as an asset and would be carrying out a detailed survey to ascertain the height. He suggested waiting six months and then writing to them for an update following the survey.

### **Update on works to willow tree at Bury Wharf**

The clerk advised the committee that following the agreement at the last meeting to split the cost with a resident of clearing a fallen tree from a stream by the wharf, there had been some confusion about what to do with the tree. The clerk explained that the resident was not happy about digging out the roots and removing the tree and suggested pollarding instead to which the Council agreed and requested a new quote. However, Primavera stated there would be no change in the cost as it would be more work to pollard the tree. The clerk said that the resident was unclear as to why it would be the same amount and that there had been no further communication. To move things along, the Chairman proposed that the Council pay extra in the sum of £100 and that the clerk put this to the resident which was **AGREED** unanimously.

The Chair highlighted that the recent tree survey conducted by Beechdown suggested that a review should be done annually and that it was important to make sure it happens.

### **Update on Pill Pond**

The Chair informed the committee that contractors had been instructed and repair work had commenced at Pill Pond. The Clerk advised members that, due to the amount, Council would need to retrospectively agree to the work at the next meeting.

### **Discuss the grounds maintenance schedule**

Councillor Champness informed the committee about recent maintenance work carried out, which included tackling Himalayan Balsam, and that a quote had been requested for end of season hedge cutting. He also advised that he was looking at the schedule in more detail and hoped to divide it into individual cost centres which would help with future budgeting.

The chair raised the issue of a farmer's field not far from Houghton Lane that was covered in plastic. The Environment Agency had been called twice by Councillors but had heard nothing back. The Clerk said that he would follow up with EA for a response.

### **Verge cutting**

Councillor Champness informed the committee that verges at West Burton Lane and Bury Gate had been cut but was unsure if it was West Sussex County Council. The clerk said that he would find out if they had done them, following a previous request, and whether they had been added to their regular maintenance schedule.

## **8. Date of next meeting**

The date of the next meeting is 5<sup>th</sup> October 2020